

<u>Item</u>	<u>Discussion</u>	<u>Action</u>
1. Approval of Minutes for November 2001 AGM		Motion: <ul style="list-style-type: none"> ▪ Accept and approve the November 2001 AGM minutes ▪ Rochelle Zorzi ▪ Seconded: Keiko Kuji-Shikatani ▪ all in favour
2. Chair's Comments	This was a year of firsts: <ul style="list-style-type: none"> • Highlighted successes of board: it was a wonderful experience to chair a volunteer committee. It was a pleasure to work with leaders of evaluation and accomplished professionals. • Acknowledged the Board Members of 2002 (stated their contribution to the CESO) • Update on what the Board had accomplished in 2003: implementing a strategic plan, developing a logic model for CES, producing a 2003 budget • Acknowledging the way the website has changed the way CESO is doing business – has allowed the Board to better reach the rest of the Ontario Chapter region. 	
3. Elections	Each candidate was invited to introduce themselves to the AGM attendees. Each candidate did so, with the exception of the one that was not in attendance. Wendy announced that since there was only one Student candidate, we were informed that Otalene Shaw graciously has accepted the position. The elected Board members were: <ul style="list-style-type: none"> ▪ Jim Cairncross ▪ Andrea L.K. Johnston ▪ Jack Lichter ▪ Mary Tangelder ▪ Jennifer Yessis 	
4. Board Report on Strategic Planning	The proposed CESO Logic Model was passed out to al attending members and asked to review the model.	Motion: <ul style="list-style-type: none"> ▪ Accept the CESO Logic Model ▪ Martha McGuire ▪ Seconded: Keiko Kuji-Shikatani ▪ all in favour
5. Committee	Wendy introduced each committee chair as they came up to the front to	

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Reports	give a summary of the year's events. The following contains brief highlights of the Chair reports...	
5.1 Professional Development	Martha McGuire <ul style="list-style-type: none"> ▪ Focusing on developing the next level of the Essential Skills series. 	
5.2 Communication	Rochelle Zorzi <ul style="list-style-type: none"> ▪ Switched to a new web space provider who is providing the domain related services free of charge. ▪ Focused mainly on maintenance ▪ Continually updating with new progress of chapter 	
5.3 Annual Conference	Wendy Young <ul style="list-style-type: none"> ▪ Proposed theme "Accounting for Value" 	Motion: <ul style="list-style-type: none"> ▪ Accept the annual conference theme of "Accounting for Value" ▪ Sandra Bozzo ▪ Seconded: Keiko Kuji-Shikatani ▪ all in favour
5.4 Student Activities	Andrea L.K. Johnston <ul style="list-style-type: none"> ▪ We started a Student Committee and plan to develop a professors listing, as well as course and/or program list ▪ We've had one face-to-face start-up meeting and have divided up the tasks amongst each member. 	
5.5 Treasury Report	Mehboob Habib <ul style="list-style-type: none"> ▪ Tabled the "2001 Financial Report" and discussed the surplus of \$11,152.10 ▪ Tabled the "2002 Interim Financial Report" -- \$43,023.57 in the bank, with \$36,000 in money market and \$6,000 cash on hand. ▪ Tabled the "2003 Budget Summary" – will expand funds on 	Motion: <ul style="list-style-type: none"> ▪ Accept the "2001 Financial Report" ▪ Rochelle Zorzi ▪ Seconded: Martha McGuire ▪ all in favour Motion: <ul style="list-style-type: none"> ▪ Accept the "2002 Interim Financial Report" ▪ Martha McGuire ▪ Seconded: Keiko Kuji-Shikatani ▪ all in favour Motion:

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	<p>operations and capital to \$20,650 and leave an end balance at end of year of 2003 of \$24,350.</p>	<ul style="list-style-type: none"> ▪ Accept the “2003 Budget Summary” ▪ Keiko Kuji-Shikatani ▪ Seconded: Andrea Johnston ▪ all in favour <p>Motion:</p> <ul style="list-style-type: none"> ▪ Approve amendment of \$300 to student paper contest that was approved at the October board meeting. ▪ Sandra Bozzo ▪ Seconded: B.J. Richmond ▪ all in favour
5.6 Advocacy Report	<p>Keiko Kuji-Shikatani</p> <ul style="list-style-type: none"> ▪ Contact with Michigan Association and International Evaluation committee. ▪ Promoting breakfast sessions 	
5.7 Membership Report	<p>Wendy Young on behalf of Adam Spencer</p> <ul style="list-style-type: none"> ▪ Report can be viewed on the web 	
5.8 Board Development	<p>BJ Richmond</p> <ul style="list-style-type: none"> ▪ Initiated Board Recognition ▪ Initiated Board Orientation for new members 	
5.9 National Council	<p>Sandra Bozzo</p> <ul style="list-style-type: none"> ▪ National council meets 2 times per year face-to-face and 10 times per year teleconference ▪ Membership committee developed the Core Body of Knowledge ▪ CJPE instructions to authors ▪ 2002 – Halifax, 2003- Vancouver, 2004- Saskatoon, 2005 – AEA Joint meeting in Toronto ▪ Student essay contest being revamped ▪ Interest in developing advanced training courses for evaluators 	
5.10 International Joint Conference in 2005	<p>Sheraton Centre – Canadian only slots for each session time slot. 1,500 AEA members expected</p>	

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	<p>Michael Quinn Patton – AEA 2005 Conference Chair Lansing, Michigan – May 19-20, 2003 annual conference, calls for proposals happening now.</p>	
Acceptance of Committee Reports		<p>Motion:</p> <ul style="list-style-type: none"> ▪ Accept Committee Reports. ▪ Wendy Young ▪ Seconded: Rochelle Zorzi ▪ all in favour
6 Board Recognition	<p>Elana Gray – Countless hours to planning for AGM and annual conferences, as well as former board chair Mehboob Habib – Developed easy to use forms for tracking expenditures and reinstated audit committee. BJ Richmond – Identified need for training and more effectively act as a Board. She developed the Board Development Committee. Adam Spencer – Chair of membership committee and contributed many new ideas for the CESO. Rochelle Zorzi – Key person in timeless hours to the website and newsletter, acted a Communications Chair.</p>	
Welcome New Board	<p>Wendy extended thanks to the new Board members and introduced John Cairncross; Andrea Johnston; Jack Lichter; Mary Tangelder; and Jennifer Yessis.</p>	
Other Business	<p>No other New Business</p>	<p>Motion:</p> <ul style="list-style-type: none"> ▪ Adjourn the 2002 AGM ▪ Wendy Young ▪ Seconded: Arnold Love ▪ all in favour